

COURSE INFORMATION								
Course Name	Course Type	Code	Year	Semester	Weekly T+P+L Hour	Credit	ECTS	
Intensive Academic Writing	Departmental Must	ELIT 107	1st Year	1st Semester	3+0+0	3	4	

<b>Department</b>	English Language and Literature
<b>Course Level</b>	Undergraduate
<b>Course Language</b>	English
<b>Course Type</b>	Must
<b>Teaching System</b>	Formal Education
<b>Prerequisite(s)</b>	None
<b>Other Issues for Course</b>	None
<b>Course Coordinator</b>	Department Members
<b>Instructor(s)</b>	Department Members
<b>Internship</b>	None
<b>Learning and Teaching Strategies</b>	Lecture Discussion Team/Group Work Preparing and/or Presenting Reports Drill and Practice Brain Storming
<b>Course Objective</b>	The aim of this course is to help the student review and improve his/her writing skills by teaching writing techniques and to enable him/her to write different types of essays on various topics.
<b>Learning Outcomes</b>	The student, <ul style="list-style-type: none"> <li>1. identifies the main components of the writing process such as controlling idea, topic sentence, paragraph and composition,</li> <li>2. identifies and uses basic writing concepts such as support, unity, coherence and outline,</li> <li>3. identifies and writes narrative and descriptive paragraphs,</li> <li>4. identifies and writes expository paragraphs,</li> <li>5. prepares an outline in line with the essay topic,</li> <li>6. identifies and analyses the main parts of an essay such as introduction, development and conclusion,</li> <li>7. writes different types of paragraphs in line with various topics.</li> </ul>

<b>Course Content</b>	In this course, the student is introduced to the differences between written and oral composition. Different types of paragraphs and essays such as narrative, descriptive, expository, comparison-contrast, cause and effect, and argumentative are introduced and applied in class.
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<b>Course Contents Weekly</b>	
1-	General Introduction
2-	Controlling Idea, Topic Sentence, Paragraph, Composition
3-	Support, Unity, Coherence, Outline
4-	The Narrative and Descriptive Paragraphs
5-	The Expository Paragraph
6-	An Outline in Line with the Essay Topic
7-	The Essay: Introduction, Development, Conclusion
8-	Mid-Term Exam
9-	Comparative Essay
10-	Contrast Essay
11-	Process Analysis Essay
12-	Cause and Effect Analysis Essay
13-	Argumentative Essay
14-	General Evaluation
15-	Final Exam
16-	

<b>COURSE OUTLINE WEEKLY</b>		
<b>Week</b>	<b>Topics</b>	<b>Preliminary Work</b>
1	General introduction, e-mail writing and communication	None
2	Definitions of controlling idea, topic sentence, paragraph, composition	Studying this week's topics in relevant sources by starting from one week before
3	Support, unity, coherence, outline defined and applied	Studying this week's topics in relevant sources by starting from one week before
4	The narrative and descriptive paragraphs defined and applied	Studying this week's topics in relevant sources by starting from one week before
5	The expository paragraph defined and applied	Studying this week's topics in relevant sources by starting from one week before
6	Preparing an outline in line with the essay topic	Studying this week's topics in

		relevant sources by starting from one week before
7	The essay: Introduction, development, conclusion	Studying this week's topics in relevant sources by starting from one week before
8	Mid-Term Exam	Preparation for exam
9	Comparative Essay defined and applied	Studying this week's topics in relevant sources by starting from one week before
10	Contrast Essay defined and applied	Studying this week's topics in relevant sources by starting from one week before
11	Process Analysis Essay defined and applied	Studying this week's topics in relevant sources by starting from one week before
12	Cause and Effect Analysis Essay	Studying this week's topics in relevant sources by starting from one week before
13	Argumentative Essay defined and applied	Studying this week's topics in relevant sources by starting from one week before
14	General evaluation	Preparation for exam
15	Final Exam	Preparation for exam
16		

## REFERENCES

<b>Course Materials</b>	Richard Acze. <i>How to Write an Essay</i> . Nancy Atlee. <i>Advancing Writing Skills</i> .
<b>Suggested Materials</b>	Patricia Wilcox Peterson. <i>Writing Skills Practice Book for Students of English as a Foreign Language</i> . Sandra L Scott. <i>Writing Skills Revisited</i> .
<b>Other Materials</b>	Regina L Smalley and Mary Ruetten. <i>Refining Composition Skills and Grammar for ESL Students</i> . Other relevant books and/or articles.

## MATERIAL SHARING

<b>Documents</b>	Course notes
<b>Assignments</b>	Feedback
<b>Exams</b>	Exam questions

## ASSESSMENT METHODS

COURSE ACTIVITIES	NUMBER	PERCENTAGE
Mid-term exam	1	30
Assignment	1	10
Quiz	0	0

<b>Project</b>	0	0
<b>Presentation</b>	0	0
<b>In-class Contribution</b>	10	10
<b>Application / practice</b>	0	0
<b>Laboratory</b>	0	0
<b>Final exam</b>	1	50
<b>Total</b>	<b>13</b>	<b>100</b>

<b>MATRIX OF THE COURSE LEARNING OUTCOMES VERSUS PROGRAM OUTCOMES</b>						
No	Key Learning Outcomes	Contribution level				
		1	2	3	4	5
1	The student has basic up-to-date theoretical and applied knowledge in English literature and culture.	X				
2	The student has basic up-to-date theoretical and applied knowledge in literary genres, literary terms and concepts, and literature in general.					X
3	The student is equipped with theory and praxis to explain and analyse the characteristics of the genres of English literature and their representative texts with reference to historical, social, cultural, economic, political and ecological backgrounds.		X			
4	The student has advanced knowledge of English language, its systematic structure, function, and its spoken and written forms.				X	
5	The student has critical, creative, and analytical thinking skills.				X	
6	The student is able to collect information and data individually and/or in groups about English language, literature and culture through up-to-date information technologies and research methods and techniques, and shares these in national and international educational and other professional environments.			X		
7	The student analyses literary and cultural texts using related theories and an interdisciplinary approach.	X				
8	The student has up-to-date theoretical and applied knowledge and ability required for the translation of texts from English into Turkish and from Turkish into English.		X			
9	The student does research independently using critical, creative and analytical skills, solves problems, and effectively expresses the outcomes in national and international professional and social environments.				X	
10	The student develops an unbiased, respectful and open attitude to his/her own culture and other cultures by studying English literature, history and society, and by attending curricular and extracurricular activities.		X			
11	The student develops an unbiased, respectful and open attitude towards different languages, races, sexes, religions, and social classes.		X			

<b>TABLE OF ECTS / WORKLOAD</b>			
Activities	NUMBER	Duration (Hour)	Total Workload (Hour)
Course Duration	14	3	42
Reading	0	0	0

Study Hours out of Class (Preliminary Work, Reinforcement and others)	14	1	14
Library Visit – Net Search	0	0	0
Assignments	1	14	14
Reports	0	0	0
Presentation / Seminar Preparation	0	0	0
Material Design, Application	0	0	0
Mid-Term Exam	1	20	20
Application (Modelling, Design, Simulation, Experiment and others)	0	0	0
Oral Exams	0	0	0
Internship	0	0	0
Field Work	0	0	0
Project	0	0	0
Final Exam	1	30	30
<b>Total Workload</b>	<b>31</b>	<b>68</b>	<b>120</b>
<b>Total Workload / 30 (h)</b>			<b>4</b>
<b>Course ECTS</b>			<b>4</b>